

Risk Assessment Form – Sport & Physical Activity Indoors and Outdoors

Venue Alexander Stadium- Training track and field	Activity/event Festival- KS2 and KS3 events	Persons involved Participants aged 7-15, School Staff, event staff.
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Risk prior to measures	Who may be harmed	Precautions	Any further actions/venue specific risk	Risk rating after measures
Hair, clothing or jewellery entangled in equipment	Participants	Visual check of participants, they should wear appropriate clothing and shoes, remove jewellery and tie back long hair.	Deliverers to check clothing is suitable and no jewellery	Trivial
Participants colliding with each other or equipment / obstacles	Participants	Designate safe area. Draw attention to obstacles. Control pace and numbers of people active in the space.		Low
Collisions with non-participants	Participants & Non-participants	Ensure area is free from other users, instructor to remain vigilant to those who may enter area. Halt session if required.	Use designated areas only	Trivial
Tripping and falling onto a hard surface	Participants	Make participants aware of dangers e.g. slipping, tripping.		Low
Contact with foreign elements/objects on the playing surface	Participants	Inspect area prior to start of session, remove isolate any hazards		Trivial
Misuse or lack of control of equipment leading to purposeful or accidental striking of other people.	Participants	Reinforce safety message and game rules. Work in controlled groups with specific individual tasks. Establish safe spacing between each group. Discipline any negative or potentially dangerous behaviour,	Use qualified officials, code of conduct for participants	Trivial
Muscular injury though excessive stress/strain. Injury though incorrect execution of activity.	Participants	Follow aerobic and mobilising warm up exercises. Use appropriate size/weight equipment. Follow governing body guidelines and adhere to safe practice. Reinforce safety messages.	Assess quality and appropriateness of equipment.	Low

Showing a negative physical response to exercise – overly heavy breathing, dizziness etc.	Participants	Observe physical responses.	First aid provision on day.	Trivial
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Risk prior to measures	Who may be harmed	Precautions	Any further actions/venue specific risk	Risk rating after measures
Fall on football turf / burn	Participants	Make participants aware of dangers eg; tripping falling. Games/activity should be well controlled by deliverers.		low
Graze from fall on concrete surface	Participants	Make participants aware of dangers eg; tripping falling. Games/activity should be well controlled by deliverers.		Low
Young person becoming separated from their group	Participants	Advise team managers to keep control of young people and be conscious of their whereabouts at all times.	All staff wear uniforms to be identifiable to lost individuals. Schools to have a base within the facility.	Low
Falling object or projectiles (eg balls etc)	Participants	Games / activities to be played in designated areas only. Under supervision of qualified staff.		Trivial
Trip or fall whilst using stairs	Participants/ Leaders/ deliverers	Use warning signs on stairs. Team Managers to control groups over bridge and using stairs.	Signs put up prior to start of event where applicable	Low
Twist/turn of joint eg ankle, knee, wrist.	Participant	Suitable warmups and activities to be delivered by qualified coaches or students under supervision on BCU staff.	First Aid provision	Low
Cold / wet / icy conditions	Participants/ Leaders/ deliverers	Team Managers to ensure participants wear appropriate clothing for weather conditions. Coaches to be aware of impact weather has on session safety. If it is raining persistently, the festival will be postponed.	Alternate venue if possible.	Low

Hot / humid conditions Sun stroke or burn	Participants/ Leaders/	Team Managers to ensure participants wear appropriate clothing for weather conditions. Coaches to be aware of impact weather has on session safety.		Trivial
Electricity cables/wires causing injury or trip/fall.	Participants/ leaders/	Warning signs in place and cables placed out of the way of passage.	Signs put up prior to start of event	Low
Moving vehicles	Participants/ Leaders/ deliverers	Control areas where vehicles will be moving and use warning signage.	Signs put up prior to start of event. Employment of car park attendants	Low
Photography – media including Youth Sport Trust, TV and Radio organisations, BCU Internal/ external communications.	Participants / leaders	Where media presence likely. Consent forms from media organisations will be required prior to the event in order for schools to get permissions.	Children will not be photographed / interviewed unless permission has been granted.	Low

Reviewed by Hannah Reed (Pending update by BCU Sept 2026)

Date- 08/09/26