

RISK ASSESSMENT FORM

Location: **Nechells Wellbeing Centre** **Event:** **SEND Shooting Stars Winter**

Date: **1st December 2026**

Sport: **Football based stations**

H – High, M – Medium, L - Low

IDENTIFY HAZARD	WHO MIGHT BE HARMED		LIST ANY CONTROLS	ADDITIONAL CONTROLS	
Look for hazards, which you could reasonably expect to result in harm under the conditions at the workplace. e.g. Slips/Trips, Fire, Electricity, Dust, Noise, Chemicals, Moving Parts, Vehicles, Fumes, Low Temp, Manual Handling	Do not list individuals, identify groups. E.g. Members of the public. Pay extra attention to: - Inexperienced Staff, Staff with disabilities and Visitors.	H M L	List any precautions that are in place	List any additional controls that may be used to improve those that are in use at present: - Remove the risk completely, add additional guarding, reduce the exposure time, substitute the task, PPE as a last resort.	H M L
Slippery floor (especially when wet)	Participants and Staff	M	Clean floor	Limit movements by Participants	L
Incorrect actions	Participants	M	Ensure court area is kept clear of equipment at all times	Staff awareness	L
Injury/bruising during activity	Participants and Staff	M	Briefing about moving safety. First aid kit available on site and accident book to be completed	mark areas to stand when not performing	L
Medical condition not disclosed or Participant not aware of.	Participants	M	Questioning/Briefing of Participants	Staff awareness	L
Participants wearing large earrings, rings, chains, long necklaces and bracelets	Participants	M	. Briefing of participants	Remove any offending items	L

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Inappropriate clothing and/or footwear of Participants.	Participants	L	Briefing of Participants. It is preferable that participants are wearing a loose fitting top/"T" shirt, loose fitting trousers/tracksuit trousers and non marking training shoes.	Sufficient Coach/Helper/participant ratio	L
Because of the large number of participants there is a risk of contact between participants	Participants and Staff	H	Clearly defined rules whilst playing. Coned off areas.		M
Control of participants	Participants	M	Ensure participants inform a member of staff if they are leaving the playing area for any reason, e.g. toilet.		
Schools to inform organisers of any relevant medical details before event	Participants and Staff	M	Stations adapted if appropriate to children's needs.		
Leaders trained to run stations	Participants and Staff	M	Teachers / organisers to support leaders on the day.		
Changing facilities + time out areas to be available throughout the event	Participants and Staff	M	Organisers to run through the rules of the event prior to activity.		

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Signed: Helen Tonks

Date: 01/09/2026