

RISK ASSESSMENT FORM

Location: **Aston Manor Sports Hall** **Event:** **Sunshine Festival**

Date: **5th February 2026**

Sport: **Various**

H – High, M – Medium, L - Low

IDENTIFY HAZARD	WHO MIGHT BE HARMED		LIST ANY CONTROLS	ADDITIONAL CONTROLS	
Look for hazards, which you could reasonably expect to result in harm under the conditions at the workplace. e.g. Slips/Trips, Fire, Electricity, Dust, Noise, Chemicals, Moving Parts, Vehicles, Fumes, Low Temp, Manual Handling	Do not list individuals, identify groups. E.g. Members of the public. Pay extra attention to: - Inexperienced Staff, Staff with disabilities and Visitors.	H M L	List any precautions that are in place	List any additional controls that may be used to improve those that are in use at present: - Remove the risk completely, add additional guarding, reduce the exposure time, substitute the task, PPE as a last resort.	H M L
Slippery floor (especially when wet)	Participants and Staff	M	Clean floor	Limit movements by Participants	L
Incorrect actions	Participants	M	Ensure court area is kept clear of equipment at all times	Staff awareness	L
Injury/bruising during activity	Participants and Staff	M	Briefing about moving safety. First aid kit available on site and accident book to be completed	mark areas to stand when not performing	L
Medical condition not disclosed or Participant not aware of.	Participants	M	Questioning/Briefing of Participants	Staff awareness	L
Participants wearing large earrings, rings, chains, long necklaces and bracelets	Participants	M	. Briefing of participants	Remove any offending items	L

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Inappropriate clothing and/or footwear of Participants. Because of the large number of participants there is a risk of contact between participants Control of participants Young Leaders	Participants Participants and Staff Participants Participants and Staff	L H M M L	Briefing of Participants. It is preferable that participants are wearing a loose fitting top/"T" shirt, loose fitting trousers/tracksuit trousers and non marking training shoes. Clearly defined rules whilst playing. Ensure participants inform a member of staff if they are leaving the playing area for any reason, e.g. toilet. Leaders to be trained prior to the event.	Sufficient Coach/Helper/participant ratio	L M M L

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Date: 01/09/2025

Signed: 